(For doctoral course applicant)

Instruction for a Research Proposal Document (Planning Research Division)

- The Research Proposal Document must be written in Japanese or English with no more than five pages of A4 size paper.
- The font size must be 10 to 10.5 points, the line spacing to be determined appropriately. Margins should be 20 mm on all four sides, and the page number should be placed in the middle of the bottom margin.
- With the title of your research proposal indicated clearly at the beginning, the Research Proposal Document should be written as clear as possible without the use of jargons, and should appropriately address the following issues:

1. The applicant's previous research

(1) Describe the applicant's previous research, including its background, problems, solutions for those problems, research objectives, research methods, outstanding characteristics, and originality, with references of relevant important literatures in the field.

(2) Explain the progress and status of the applicant's previous research and results obtained in relation to issues described in (1).

*If you have presented your research results in publications or academic conferences, please describe the contents of those documents. If the documents were written with collaborators, indicate your role and the specific area of the documents you were responsible for.

2. Future research plan

2-1. Background of the research

Describe the future research plan, including its background, problems, issues to be solved, circumstances that led you decide to choose the future research plan. Relevant references should be included with proper citations.

2-2. Research objectives and contents

(1) Describe the objectives, methods, and contents of the research.

(2) Be specific about the followings: what your research hypothesis is, the method to prove the hypothesis, and to what extent the method could prove the hypothesis.

(3) Describe the relationship between your future research plan and research conducted in the laboratory to which you wish to belong.

(4) If you are planning to conduct research at institutions outside of the University of Tokyo, including research institutions overseas, during the period of your future research plan, please indicate them.

2-3. Characteristics and originality of research

(1) Describe the characteristics, points of focus, and originality of your research compared to the

previous research of the relevant field.

　　(2) Describe the position and significance of your research in relation to relevant research inside and outside Japan.

　　(3) Describe the plausible impact and future prospects of your research after completion.

　3. Research schedule

　　Describe the three-year research plan considering the preparation period from the time of application to admission.

　4. An English translation of the title of your research topic and an English summary (300 words or less) of your research proposal.

　　If the text of the Research Proposal Document is written in English, only the English summary (300 words or less) is needed.

- Headings should be added appropriately. Figures and tables may be used, but must be included within the five pages.
- You must use literature references with proper citations in the Research Proposal.
- Do not include names, photographs, and/or any information which may reveal the identity of the applicant. Your application may be disqualified if any of the above information were included in the research plan.


Instructions for preparing portfolio (Planning Research Division)

- The portfolio should be no more than two pages of A3 paper size.
- There is no restriction on the number of works which can be included in the portfolio.  You can, however, only include your original works designed and developed individually by the applicant. Moreover, you may also include built projects designed by you or as a principal designer with other co-designers. You need to indicate clearly your role shared with such co-designers.
- Only Japanese and/or English texts are accepted.
- There are no restrictions on the font sizes or the layout of the drawings, but each page of the portfolio should be legible when printed on A4 size paper as well as on the A3 paper.
- The portfolio must be submitted as a PDF file with less than 3MB.
- On the upper left of the first page, indicate as follow: For application of Planning Research Division.
- Do not include names, photographs, and/or any information which may reveal the identity of the applicant. Your application may be disqualified if any of the above information were included in the research plan.

 *For those who apply for both Planning Research Division and Design Research:

　The contents included in the portfolio prepared for applying Planning Research Division may be overlapped with the one for applying Design Research Division as long as the portfolio meets the requirements stated above, and the two portfolios were submitted separately.